

# KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934

[clerk.ktqpc@hotmail.com](mailto:clerk.ktqpc@hotmail.com)

[www.kingstoneandthruxtongpc.org](http://www.kingstoneandthruxtongpc.org)

**Councillors are summoned to attend a meeting of  
Kingstone and Thrupton Group Parish Council on  
Wednesday 2<sup>nd</sup> March 2022 at 7.00pm  
in the Kingstone Village Hall**

## AGENDA

1.	<b>Acceptance of apologies for absence</b>
2.	<b>Declarations of interests</b> Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests
3.	<b>Approval of minutes and sign</b> From Ordinary Parish Council Meeting held Wednesday 2 <sup>nd</sup> February 2022.
4.	<b>Members of the Public</b> Open session, to accommodate members of the public who may wish to raise issues or ask the parish council questions
4.1	<b>Clerk's Correspondence</b> To receive an update on any correspondence received by the clerk and agree action if required
5.	<b>Chair's announcements</b> <ul style="list-style-type: none"><li>• Queen's Jubilee and Canopy update</li><li>• Update on a meeting with Thrupton Residents</li></ul>
6.	<b>Appointment of Members to Committees</b> Appoint Members to represent the Parish Council at John Smith Charity (x 2) Sports Field Association
7.	<b>Police Report</b> To receive a brief verbal update Neighbourhood Watch Update
8.	<b>Ward Councillor's Report</b> To receive a brief verbal report from Ward Cllr Bolderson
9.	<b>Bike Track</b> To receive an update on the bike track installation
10.	<b>Jubilee Park</b>
10.1	To consider proposed timelines as circulated
10.1.1	To agree scoring panel
10.2	<b>Queen's Jubilee Celebration 2<sup>nd</sup> - 5<sup>th</sup> June 2022</b>
10.1	To agree to lighting of a beacon on the 2 <sup>nd</sup> June 2022
10.2	To receive an update on preparations
11.	<b>Village Hall Report</b> To receive a general update from village hall committee and details of the AGM
12.	<b>Defibrillator Training and Installation</b> <ul style="list-style-type: none"><li>• To consider costs for defibrillator training with parish council and village hall Committee</li><li>• Update on possibility of installation of a defibrillator on the Lagan Homes estate</li></ul>

13.	<b>Kingstone Sports Association</b> To receive a general update from the sports association
14.	<b>Financial Reports</b>
14.1	To consider payment of the following invoices; <ul style="list-style-type: none"> <li>• Clerk's February Salary &amp; PAYE in accordance with contract</li> <li>• Lisa Lewis, clerk's expenses February (Printer ink) £16.78 (inc. £2.80 VAT)</li> <li>• D. Addis, mowing of triangles in village for 2021 season £350</li> </ul>
14.2	<b>Banking</b> <ul style="list-style-type: none"> <li>• To note bank balance and financial reconciliation</li> <li>• To consider online banking</li> </ul>
15.	<b>Highways and Environmental Matters</b>
15.1	<b>Lengthsman's Report</b> <ul style="list-style-type: none"> <li>• To receive costings for road sweeping before end March 2022</li> <li>• To receive an update on planned maintenance day</li> </ul>
15.2	<b>Lengthsman Plan</b>
15.2.1	To consider forming a lengthsman committee
15.2.2	To consider Kingstone & Thruxton Group annual maintenance plan 2022/23
15.2.3	To consider annual contract renewal for the lengthsman
15.2.4	To consider estimate from D. Addis for 2022 mowing season
15.2.5	To consider the verge cutting programme
15.3	<b>KS5</b> update on gates to replace stiles
15.4	<b>KS3/KS1</b> update on installation of swing gates
15.5	<b>Dog Bins</b> to propose bin locations and number of bins required
16.	<b>Footpaths</b> To receive an update from PFO
17.	<b>Herefordshire Spatial Local Plan 2021 - 2041</b> To consider parish council response and comments
18.	<b>Planning</b>
18.1	Appointment of a member as a planning lead
18.2	To consider the response to the Local Plan 2021 - 2041
18.3	To consider the following planning application submitted to Hereford Council
18.3.1	<b>220442 – Exchequer Court, Thruxton, Hereford HR2 9AX</b>
18.	<b>Drainage</b> <ul style="list-style-type: none"> <li>• To receive an update on the progress of drainage matters</li> <li>• To consider the drainage grant application</li> </ul>
19.	<b>Allotments</b>
19.2	To consider the Terms of Reference proposed by the Allotments Committee
19.3	To receive a committee meeting update
20.	<b>Road Calming and Speed Watch</b> To receive brief updates on the progress and future support required
21.	<b>Communications</b> <ul style="list-style-type: none"> <li>• To consider future website editing</li> <li>• To consider creating and managing a parish council Facebook page</li> </ul> <b>Noticeboards</b> To consider the purchase of new noticeboards
22.	<b>Items for next agenda</b>
23.	<b>Date of next Parish Council meeting is Wednesday 6<sup>th</sup> April 2022</b>
24.	<b>Closed Session</b> To discuss the terms of the clerk's contract